

# NEW VACANCY



**KWAZULU-NATAL PROVINCE**

**ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS**  
REPUBLIC OF SOUTH AFRICA

<b>BUSINESS UNIT:</b>	<b>ENVIRONMENTAL MANAGEMENT</b>
<b>POST TITLE:</b>	<b>CONTROL ENVIRONMENTAL OFFICER GRADE A: ENVIRONMENTAL EMPOWERMENT MANAGEMENT SERVICES (X 3 POSTS)</b>
<b>SALARY:</b>	<b>R554 492 – R 631 167 PER ANNUM (OSD)</b>
<b>CENTRE:</b>	<b>UMgungundlovu, Harry Gwala and UMzinyathi Districts)</b>
<b>REFERENCE:</b>	<b>CEO –EMP 58 /AUG 2023</b>

## **REQUIREMENTS**

The ideal candidate must be in possession of • An appropriate recognized 4 years or an Honours Degree in Environmental Management /Natural Science field/ Environmental Science • A minimum of 6 years experience in the Environmental Management field of which 3 years MUST be in the field of environmental awareness and capacity building. •A driver's licence.

## **ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:**

The successful candidate must have: Thorough understanding of the objects and provisions of the National Environmental Management Act, 1998, and the Environment Conservation Act, 1989, subordinate legislation and other legislations. Environmental legislation (NEMA). Sound understanding of environmental issues, government strategic policies and plans as well as working knowledge of capacity building strategies and methods. Knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, PFMA, Treasury Regulations, Public Service Regulations of 2016, Labour Relations Act, Employee Performance Management Systems; Community Development; Community Outreach; Project Management principles; Millennium Development Goals; National Youth Development Agency Act; Promotion of Access to Information Act; Service Delivery Framework; Promotion of Administrative Justice Act; National Development Plan; Provincial Growth and Development Plan; KwaZulu Natal Citizen's Charter; National Environmental Education policy.. Proven verbal and written communication skills, including fully computer literate, presentation skills, problem-solving, minimum supervision, project management, computer skills, and sound interpersonal relations. Ability to timeously produce thorough and informative documents. Ability to work under extreme pressure. Ability to work independently and in a multidisciplinary team. Ability to conduct research, gather and analyze information. Ability to think analytically and application of problem-solving skills.

## **KEY PERFORMANCE AREAS:**

The incumbent will be required to • Ensure identification and implementation of environmental capacity-building programs for the general public and relevant stakeholders through physical interaction and/or web conferencing. • Ensure participation in the implementation of environmental education to assist with integration of EE into formal education structures • Ensure promotion and implementation of environmental rights and awareness • Ensure development and implementation of community-based natural resources management and environmental action projects for sustainable development • Perform and manage administrative and related functions of the sub-directorate.

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**ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT.**

**ENQUIRIES: DR B R DLAMINI**  
**TEL NO: 033 264 2643**  
**CLOSING DATE: 25 AUGUST 2023**

## **DIRECTIONS TO APPLICANTS:**

Applicants using the manual application process must ensure that the new Z83 application form (obtainable from any Public Service institution) is completed, duly signed, and initiated as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for the non-collection of these applications. No late applications will be accepted.

**Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement.**

If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to comply with the above instructions will result in the disqualification of your application.

**NB: All shortlisted candidates may be subjected to a technical exercise that intends to test the relevant technical elements of the job, the logistics of which will be communicated by the Department.**

Applications must be posted to: Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement to: The Head of Department, Department of Economic Development, Tourism AND Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200 for the attention of Ms Nozipho Xolo / Ms. Thobile Hlophe. Applications may also be hand delivered to Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 as well as to the following districts.

MARINE BUILDING	CALDER HOUSE	
22 DOROTHY NYEMBE, STREET, 8TH FLOOR, DURBAN	217 BURGER STR, PIETERMARITZBURG  3200	46 BISSET STREET,  PORT SHEPSTONE

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TRIGON PLACE 139a, MARGARET STREET, IXOPO	GREENVILLE BUILDING CORNER OF LINK ROAD AND R102, GREENVILLE BUILDING	94 MURCHISON STREET, LADYSMITH, 3370
43 HARDING STREET, NEW CASTLE	26 BEACONSFIELD STREET, OFFICE ENTRANCE 3, DUNDEE	LEGISLATURE BUILDING 2ND FLOOR, LEGISLATURE BUILDING, KING DINUZULU HIGHWAY, ULUNDI
MZOLOLO AVENUE, MKUZE, 3969	ALOE LOOP AVENUE, NEXT TO UNISA BUILDING, VELD EN VLEI, RICHARDSBAY, 3900	LOT 55D KIEPERSOL STREET, RIVERVIEW ROAD, MTUBATUBA

Interested applicants can visit the following website at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) for full post details.

“Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) or submit their Z83 and CV directly to the following email address [kznjobs@kznedtea.gov.za](mailto:kznjobs@kznedtea.gov.za)

Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).”

Following the interview and technical exercise candidates recommended for appointment at the SMS level will be required to produce a Pre-entry certificate for the course offered by the National School of Government (NSG) prior to their appointment. The course is available at the NSG under the name Certificate for entry and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

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The KwaZulu-Natal Provincial Government is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments.

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